

Pincher Creek and District



Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, March 18, 2019 - Council Chambers Agenda – **DRAFT 2**

- 1.) **Call to order: 6:30 PM**
Confirmation of Quorum
- 2.) **Approval of Agenda**
- 3.) **Approval of Minutes February 19, 2019**
- 4.) **Presentation: Early Childhood Coalition**
- 5.) **Financial:**
 - a) Grant fund unallocated
 - b) 2018 Audit
 - c)
 - d)
- 6.) **Correspondence**
 - a) Pincher Creek Family Centre – material request tabled to Mar 18
- 7.) **New and on-going Business**
 - a.) Meals on Wheels Coordination
 - b.) Social Needs Assessment – Quotations
 - c.) Presentations to Councils re: Summary Powerpoint and Admin Agreement
 - d.) Recruitment for new Board Member (advertising)
 - e.) Youth Forum
 - f.) Food Bank
- 8.) **Project Coordination**
 - a.) Housing (Lethbridge conference and Phase II Affordable Housing)
 - b.) Early Learning Centre planning/land and concept development
 - c.) Transportation – Regional Visioning Workshop
 - d.) Strategic Planning Review
- 9.) **Date for Next Board Meeting – April 15th, 2019**
- 10.) **Adjournment**

Pincher Creek and District



Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, March 18, 2019 - Council Chambers **Minutes – Signature Copy**

- 1.) **Call to order:** Kathy Verhagen called the meeting to order at 6:30 PM

Board Members present: Bonnie Scott, Kathy Verhagen, Sussanne O'Rourke, Bev Everts,

Absent with regret: Mary Kittlaus, Kellie Leblanc

Staff Present: David Green

Confirmation of Quorum: a quorum was present

- 2.) **Approval of Agenda**

Motion 12 /204 O'Rourke

That the Agenda be approved as amended (with the addition of item 7 e) Youth Forum and 7 f) Food Bank)

Carried

- 3.) **Approval of Minutes February 19, 2019**

Motion 12 / 205 Everts

That the Minutes of the February 19 2019 meeting be approved as circulated
David

- 4.) **Presentation: Early Childhood Coalition:** Page Murphy (previous ED) and Ola Crook (new ED) attended to provide an update on the project and program activities undertaken by the Early Childhood Coalition. The presentation was very detailed and illustrated clearly the professional enthusiasm with which the ECC Board pursues its mandate.

- 5.) **Financial:**

- a) **Grant fund unallocated:** FCSS continues to hold \$27,325.00 in unallocated funds. The use of the funds must be determined prior to year-end. FCSS is awaiting two more quotations for the proposed Social Needs Assessment.

- b) 2018 Audit: The 2018 audit is now in the hands of the Auditors. A Review Letter of Engagement for FCSS will be provided by the Auditors as soon as they have completed the overall Town Audit.

6.) Correspondence

- a) Pincher Creek Family Centre – material request tabled to April 15th

7.) New and on-going Business

- a) Meals on Wheels Coordination: FCSS has received a request from the local Meals-on-Wheels coordinator to assume that role. Following discussion, it was agreed that the Meals-on-Wheels organization should attempt to recruit from local service clubs.
- b) Social Needs Assessment – Quotations to be received through the Alberta Purchasing Network
- c) Presentations to Councils re: Summary Powerpoint and Admin Agreement: FCSS will present to all three councils in the near future. The Board reviewed the powerpoint slides that will be used in that presentation. This will also be an opportunity to have Councils review the 2008 Regional FCSS Agreement.
- d) Recruitment for new Board Member: Advertising will go on until April 15th
- e) Youth Forum: The Board reviewed a Youth Forum project proposal submitted by La Vonne Rideout. The forum is scheduled for April 13th. The proposal contained a request for a \$1,000.00 grant. Details of the proposal are attached to these minutes.

Motion 12 / 206 O'Rourke

That the Board approve a \$1,000.00 grant for the April 13th Youth Forum event, the funds to be taken from unallocated funds, and that the organizers prepare and submit a post-event report.

Carried

- f) Food Bank: The Board discussed the operation of the local Food Bank and heard significant detail from Councillor O'Rourke.

8.) Project Coordination – David

- a.) Housing (Lethbridge conference and Phase II Affordable Housing): David reported that the March 8 Regional Housing Conference was a well-attended and successful event. Approximately 90 people attended from throughout the SW corner of Alberta. The frustrations inherent in the rural "affordable housing" arena were well documented.

Next Phase of the local affordable housing initiative. The Housing group is still awaiting word from the Provincial and Federal Governments regarding the Capital Plan submitted in October of 2018. In the meantime, the committee continues to work with the Alberta Rural Development Network to move the project forward.

- b.) Early Learning Centre planning/land and concept development: David reported that the land for each facility has been acquired and is now going through the necessary legalities. The PCCELC Board is recruiting for a new Board Member. Up-to-date information on this project will be presented at the Community Information night on March 26th.
- c.) Transportation – Regional Visioning Workshop: The Town has sent out invitations to 8 regional communities to attend a “Regional Transportation Visioning Workshop on March 22. The workshop will focus on regional opportunity for creation of a transit service to accommodate the various needs of citizens in Crowsnest Pass, The Town of Pincher Creek, The M.D. of Pincher Creek, Piikani, Fort Macleod, Granum and Claresholm.
- d.) Strategic Planning Review: The Board reviewed the notes generated during Council’s February 22 Strategic Planning Review. Those notes are attached to these minutes.

9.) Date for Next Board Meeting – April 15th, 2019

10.) Adjournment: There being no further business, Bonnie Scott declared the meeting adjourned at 8:40 PM.

Read and approved this 15th day of April, 2019


Coordinator


Director